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ABSTRACT

Information is presented on out-of-state institutions operating in Maryland during the 1982-1983 academic year, courses and programs, enrollments by institution, and the locations of the courses. Institutional changes since the preceding academic year and the current status of approved institutions are also identified. Sixteen out-of-state institutions were approved to operate at 41 off-campus locations during the 1982-1983 academic year. While the University of Delaware terminated its mechanical and aerospace engineering offerings at Aberdeen Proving Group, the Drew University School of Theology was approved to offer courses leading to the Doctorate of Ministry. The 41 sites include: 12 county and private schools, 10 private organizations, 8 federal agencies, 3 naval installations, 4 military bases, 2 churches, 1 state hospital, and 1 county agency. Thirteen of the institutions are private colleges and three are public. Overall, these institutions enrolled an estimated 3,075 students during fall 1982, 65 percent at the graduate level and 35 percent at the undergraduate level. The universities accounting for the most enrollments were George Washington University, the University of the District of Columbia, Central Michigan University, and American University. Regional accrediting associations of the 16 out-of-state institutions are identified. Appended materials describe the monitoring mechanism for evaluating the compliance of out-of-state institutions with state regulations. (SW)

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Out-of-State
Institutions of Higher Education
Operating in the State of Maryland
Academic Year 1982-83

State Board for Higher Education
Division of Institutional Approval and Evaluation
16 Francis Street
Annapolis, Maryland

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December, 1982

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State of Maryland

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PPEFACE

This is the fourth annual report concerning out-of-state institutions approved to operate in the State of Maryland. The purpose of this report is to provide academic program and enrollment information for the specific locations within the State at which out-of-state institutions were approved to operate for academic year 1982-83. Comparable data regarding courses offered by in-state institutions are also collected and published annually by the SBHE.

Section One contains information on institutional changes since the preceding academic year and the current status of approved institutions. Section Two contains enrollment information by institution. Section Three contains information on courses and programs currently offered. Section Four contains information on the type of locations where out-of-state institutions operate. The monitoring mechanism for evaluating the compliance of out-of-state institutions with State regulations is described in the Appendix.

This publication was prepared by the Division of Institutional Approval and Evaluation/Equal Educational Opportunity. Dr. John Sabatini compiled and analyzed the data.

Sheldon H. Knorr
Commissioner

I

OVERVIEW

As indicated in Table I, 16 out-of-state institutions were approved to operate at 41 separate off-campus locations during the academic year 1982-83. This is the same number of institutions which were approved to operate at 42 locations in 1981-82. In 1980-81 13 institutions were approved to operate at 36 locations.

During this past year, the University of Delaware completed its course offerings in Mechanical and Aerospace Engineering and therefore terminated its program at Aberdeen Proving Ground. Drew University, School of Theology, Madison, New Jersey was approved to offer courses leading to the Doctorate of Ministry.

The 41 sites approved this year include: 12 county and private schools, 10 private organizations, 8 Federal agencies, 3 Naval installations, 4 military bases, 2 churches, 1 State hospital, and 1 County agency.

Of the 16 institutions requesting approval for 1982-83, 14 were granted full approval for one year and two were granted approval for the Fall semester only. Thirteen are private colleges and three are public. All institutions approved are fully accredited by their respective regional accrediting associations and are in full compliance with the policies pertaining to off-campus educational activities established by their respective associations (See Table 2). Of these institutions, seven

maintain full regional accreditation by the Middle States Association. Five of these are based in the District of Columbia, one in Pennsylvania and one in New Jersey. Five institutions are fully accredited by the North Central Association; three are based in Michigan, one in Ohio and one in Illinois. Three institutions are fully accredited by the Southern Association; two from Florida and one from Kentucky. One institution from the State of California is accredited by the Western Association.

During this past year another 16 institutions (See Table 3) expressed an interest in establishing operations in the State of Maryland. Of this number, four proposals were submitted and have been circulated to institutional/segmental representatives for comment. A few of the remaining institutions are in the process of gathering the necessary information requested, and other institutions have elected to establish operations in other states.

TABLE 1

Out-of-State Institutions Operating in Maryland
Number of Locations by Year
1979-1982

	Fall 1979	Fall 1980	Fall 1981	Fall 1982
Andrews Univ., Berrien Springs, Mich.	0	0	1	1
Antioch Univ., Yellow Springs, Ohio	0	0	1	1
American Univ., Wash., D.C.	8	5	3	5
Catholic Univ. of America, Wash., D.C.	5	2	1	1
Central Michigan Univ., Mt. Pleasant, Mich.	4	4	4	4
Drew Univ., Madison, N.J.	1	0	0	1
Embry-Riddle Aeronautical Univ., Daytona Beach, Fla.	1	1	1	2
Florida Inst. of Tech., Melbourne, Fla.	2	2	2	2
Geo. Wash. Univ., Wash. D.C.	32	26	30	24
New School for Social Research, N.Y., N.Y.	1	1	0	0
Nova Univ., Ft. Lauderdale, Fla.	0	1	0	0
Siena Heights College, Adrian, Mich.	0	0	1	1
So. Baptist Theological Seminary, Louisville, Ky.	0	0	1	1
So. Ill. Univ. at Carbondale, Carbondale, Ill.	1	1	1	1
Temple Univ., Philadelphia, Pa.	0	0	1	1
Trinity College, Wash. D.C.	1	1	1	2
Univ. of Delaware, Newark, Delaware	0	1	1	0
Univ. of the Dist. of Columbia, Wash., D.C.	3	3	3	3
Univ. of So. Calif., Los Angeles, Calif.	1	2	2	2
TOTAL NUMBER OF INSTITUTIONS	12	13	16	16
TOTAL NUMBER OF SEPARATE LOCATIONS	41	36	42	41
TOTAL NUMBER OF LOCATIONS	60	50	54	52

TABLE 2

Out-of-State Institutions
Approved for Academic Year 1982-83

Institutions	Regional Accreditation
American University* Washington, D.C.	Middle States Association
Andrews University Berrien Springs, Michigan	North Central Association
Antioch University Yellow Springs, Ohio	North Central Association
Catholic University of America Washington, D.C.	Middle States Association
Central Michigan University Mt. Pleasant, Michigan	North Central Association
Drew University Madison, New Jersey	Middle States Association
Embry-Riddle Aeronautical University Daytona Beach, Florida	Southern Association
Florida Institute of Technology Melbourne, Florida	Southern Association
George Washington University Washington, D.C.	Middle States Association
Siena Heights College Adrian, Michigan	North Central Association
Southern Baptist Theological Seminary Louisville, Kentucky	Southern Association
Southern Illinois University at Carbondale Carbondale, Illinois	North Central Association
Temple University* Philadelphia, Pennsylvania	Middle States Association
Trinity College Washington, D.C.	Middle States Association
University of District of Columbia Washington, D.C.	Middle States Association
University of Southern California Los Angeles, California	Western Association

* Approval granted for Fall Semester, 1982 only.

TABLE 3

Out-of-State Institutions Seeking
SBHE Authorization to Operate in Maryland

Institutions	Regional Accreditation Status
Beacon College Washington, D.C.	Middle States Association
Bell & Howell Education Group, Inc. Evanston, Illinois	North Central Association
CBN University Virginia Beach, Virginia	*
Golden State University San Marcos, California	*
International Graduate School St. Louis, Missouri	Candidacy Status
Lesley College Cambridge, Massachusetts	New England Association
Marywood College Scranton, Pennsylvania	Middle States Association
Nova University Ft. Lauderdale, Florida	Southern Association
Ottawa University Ottawa, Kansas	North Central Association
Park College Parkville, Missouri	North Central Association
Portland State University Portland, Oregon	Northwest Association
Strayer College Washington, D.C.	Middle States Association
Tomlinson College Cleveland, Tennessee	Candidacy Status
Weber State College Ogden, Utah	Northwest Association
Wesley College Dover, Delaware	Middle States Association
Western Conservative Baptist Seminary Portland, Oregon	Northwest Association

* Indicates no status with its regional accrediting association.

II

ENROLLMENTS

The sixteen out-of-state institutions approved to operate in Maryland estimated a total enrollment of 3,075 during the Fall semester 1982. This represents a 27% decrease from the 1981-82 academic year. Of the total enrollments, 65% at the graduate level and 35% at the undergraduate level. Last year these proportions were 58% and 34% respectively; (8% were enrolled in non-credit course offerings in 1981-82).

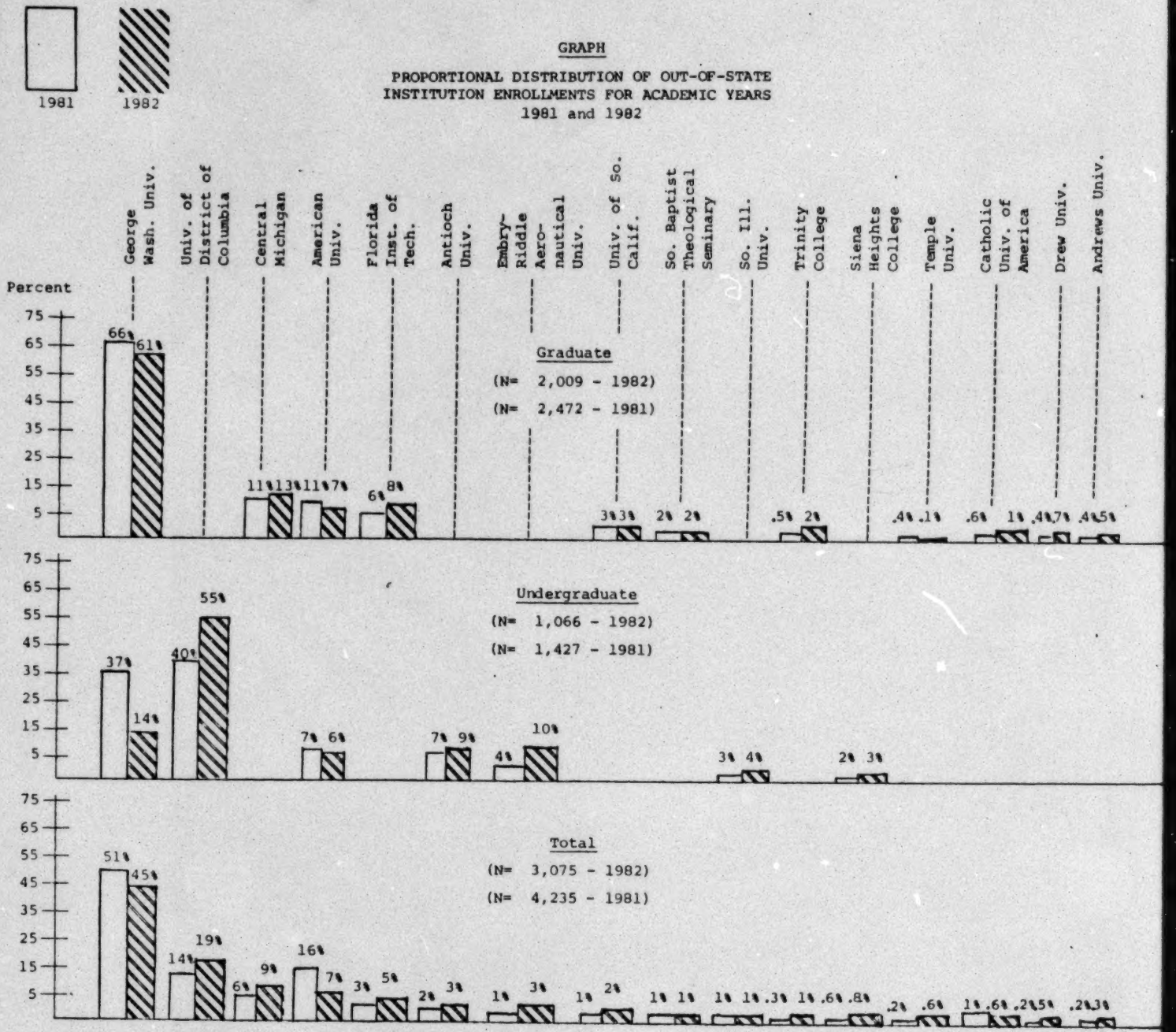
George Washington University accounted for 45% of the total enrollments, 61% of the graduate enrollments and 14% of the undergraduate enrollments (See Graph, page 19). This compares to 51% of the total enrollments, 66% of the graduate enrollments and 37% of the undergraduate enrollments in 1981-82.

The University of the District of Columbia enrolled 19% of the total students, all at the undergraduate level. These made up more than 55% of the undergraduate enrollments in the State. During the past year its share of total enrollments increased slightly.

Central Michigan University enrolled 9% of the total enrollments, all at the graduate level. This made up 13% of total graduate enrollments statewide. This compares compares to 6% of the total enrollments and 11% of the graduate enrollments in 1981-82.

American University enrolled 7% of the total enrollments, 7% of the graduate enrollments and 6% of the undergraduate enrollments. The comparable figures for 1981 were 16%, 11% and 7%, respectively.

The remaining 12 institutions combined enrolled 18% of the total students, 17% of graduate students, and 26% of undergraduate students. Florida Institute of Technology enrolled 5% of the total enrollments and 8% of the graduate enrollments. Antioch University and Embry-Riddle Aeronautical University each enrolled 3% of the total enrollments and approximately 9% each of the undergraduate enrollments. The University of Southern California, enrolled 2% of the total enrollments and 3% of the graduate enrollments. Southern Baptist Theological Seminary, Southern Illinois University at Carbondale, and Trinity College each enrolled approximately 1% of all students and combined enrolled 5% of the graduate enrollments and 4% of the undergraduate enrollments. Catholic University of America, Drew University, Andrews University, Temple University and Siena Heights College combined enrolled 2% of the total enrollments, 2% of the graduate enrollments and 3% of the undergraduate enrollments.


1981
1982
GRAPH
PROPORTIONAL DISTRIBUTION OF OUT-OF-STATE INSTITUTION ENROLLMENTS FOR ACADEMIC YEARS 1981 and 1982
George Wash. Univ.
Univ. of District of Columbia
Central Michigan
American Univ.
Florida Inst. of Tech.
Antioch Univ.
Embry-Riddle Aero-nautical Univ.
Univ. of So. Calif.
So. Baptist Theological Seminary
So. Ill. Univ.
Trinity College
Siena Heights College
Temple Univ.
Catholic Univ. of America
Drew Univ.
Andrews Univ.
Percent
75
65
55
45
35
25
15
5
Graduate
(N= 2,009 - 1982)
(N= 2,472 - 1981)
66% 61%
11% 13% 11% 7% 6% 8%
3% 3% 2% 2% .5% 2% .4% .1% .6% 1% .4% .7% .4% .5%
Undergraduate
(N= 1,066 - 1982)
(N= 1,427 - 1981)
37% 14% 40% 55% 7% 6% 7% 9% 4% 10% 3% 4% 2% 3%
Total
(N= 3,075 - 1982)
(N= 4,235 - 1981)
51% 45% 14% 19% 6% 9% 16% 7% 3% 5% 2% 3% 1% 3% 1% 2% 1% 1% 1% 1% .3% 1% .6% .8% .2% .6% 1% .6% .2% .5% .2% .3%

III

PROGRAMS

As was the case in previous years, the vast majority of students in 1982 enrolled in programs which had a professional orientation. Sixty-seven percent (2,078) of all enrollments were in one of four major fields of study: business (28%), engineering (23%), education (13%), and computer sciences (4%).

Of the 855 students enrolled in business, 79% were at the graduate level and 21% at the undergraduate level. In the graduate level business programs a majority of students enrolled in business administration, management and accounting. At the undergraduate level, most students enrolled in public management and business management.

Of the 706 students enrolled in engineering, 85% were at the graduate level and 15% at the undergraduate level. Most graduate students were enrolled in engineering administration. A smaller percentage were enrolled in electrical engineering, ocean engineering, and structural engineering. At the undergraduate level, students tended to enroll in engineering technologies and aerospace/aviation technologies.

All enrollments in education, (401) were at the graduate level. Major areas were administration and special education (reading, education of the emotionally disturbed, and vocational/special education).

Of the 116 students enrolled in computer science, 57% were at the undergraduate level and 43% at the graduate level. Most undergraduate students were enrolled in computer programming and technology of management. Most graduate students were enrolled in information sciences and systems technology and computer and information sciences.

Another 33% (997) of all enrollments were evenly distributed at the undergraduate and graduate level in the following fields: public affairs, public service technologies, physical sciences, social sciences, and health professions.

IV

LOCATION OF PROGRAMS BY ENROLLMENT

Table 4 presents data on the types of location where out-of-state institutions operated for academic years 1979, 1980, 1981 and 1982. In 1979 federal non-military agencies and county and private schools accounted for 33% and 28% of all enrollments, respectively; by 1982 their share had decreased to 26% and 19%. On the other hand, the percentage of enrollments at military bases and in private industry increased from 10% and 13% in 1979 and 24% and 21% in 1982, respectively. Federal agencies, though, remained as the predominant site location for out-of-state institutions. In 1982 Federal agencies served as the location for 26% of the total enrollments, 5% of the graduate enrollments, and 66% of undergraduate enrollments. In 1982 military bases served as the location for 24% of total enrollments, 32% of graduate enrollments, and 10% of the undergraduate enrollments. During this period, private industry served as the location for 21% of the total enrollments. County and private schools served as the location for 19% of the total enrollments, 25% of the graduate enrollments, and 6% of the undergraduate enrollments. The percentage of total statewide enrollments at naval installations and in churches remained at the 1981 and 1980 levels.

TABLE 4

Headcount Enrollments by Type of Location

1979-82

	Graduate				Undergraduate			
	1979	1980	1981	1982	1979	1980	1981	1982
Federal Agencies	555 (21%)	470 (19%)	328 (13%)	97 (5%)	805 (68%)	662 (64%)	915 (64%)	704 (66%)
County & Private Schools	890 (33%)	741 (30%)	914 (37%)	513 (25%)	90 (8%)	93 (9%)	137 (10%)	70 (6%)
Military Bases	354 (13%)	626 (25%)	606 (25%)	633 (32%)	50 (4%)	61 (6%)	55 (4%)	105 (10%)
Private Industry	309 (12%)	393 (16%)	393 (16%)	551 (28%)	115 (10%)	135 (13%)	235 (16%)	100 (9%)
Naval Installations	523 (19%)	231 (9%)	231 (9%)	165 (8%)	40 (3%)	40 (4%)	40 (3%)	40 (4%)
Churches	15 (1%)	0 (-)	0 (-)	35 (2%)	75 (6%)	45 (4%)	45 (3%)	0 (-)
Other	40 (1%)	0 (-)	0 (-)	15 (1%)	0 (-)	0 (-)	0 (-)	47 (4%)
TOTALS	2,686 (100%)	2,461 (100%)	2,472 (100%)	2,009 (100%)	1,175 (100%)	1,036 (100%)	1,427 (100%)	1,066 (100%)
PERCENT OF TOTAL ENROLLMENT	(65%)	(64%)	(58%)	(65%)	(28%)	(27%)	(34%)	(35%)

	Non-Credit				Total			
	1979	1980	1981	1982	1979	1980	1981	1982
Federal Agencies	0 (-)	0 (-)	0 (-)	0 (-)	1,360 (33%)	1,132 (29%)	1,243 (29%)	801 (26%)
County & Private Schools	180 (60%)	281 (84%)	281 (84%)	0 (-)	1,160 (28%)	1,115 (29%)	1,332 (31%)	583 (19%)
Military Bases	0 (-)	0 (-)	0 (-)	0 (-)	404 (10%)	687 (18%)	661 (16%)	738 (24%)
Private Industry	120 (40%)	30 (9%)	30 (9%)	0 (-)	544 (13%)	558 (15%)	658 (15%)	651 (21%)
Naval Installations	0 (-)	0 (-)	0 (-)	0 (-)	563 (13%)	271 (7%)	271 (7%)	205 (7%)
Churches	0 (-)	0 (-)	0 (-)	0 (-)	90 (.2%)	45 (1%)	45 (1%)	35 (1%)
Other	0 (-)	25 (7%)	25 (7%)	0 (-)	40 (.1%)	25 (.6%)	25 (.6%)	62 (2%)
TOTALS	300 (100%)	336 (100%)	336 (100%)	0 (-)	4,161 (100%)	3,833 (100%)	4,235 (100%)	3,075 (100%)
PERCENT OF TOTAL ENROLLMENTS	(7%)	(8%)	(.8%)	(-)	(100%)	(100%)	(100%)	(100%)

Federal Agencies

Table 5 provides information on institutions operating on non-military federal installations. Three institutions from the District of Columbia, and one from Michigan enrolled students at eight agencies in Baltimore, Montgomery and Prince George's Counties in 1982.

The University of the District of Columbia (U.D.C.) operated at three federal agencies, Parklawn, National Institutes of Health (NIH), and Prince George's Plaza. U.D.C. enrolled 74% of the total enrollments at federal agencies, and 84% of the undergraduates at federal agencies. Undergraduate degree programs were offered to "non- professional" federal employees at the three Maryland sites. These programs were designed to provide career opportunities for federal employees by improving skills, knowledge and abilities in current or projected positions. This contractual arrangement between the federal government and the University's Upward Mobility College was funded by the U.S. Department of Education.

George Washington University operated at 4 federal agencies and enrolled 24% of the total enrollments at federal agencies (47% of them at the graduate level and 53% of them at the undergraduate level). Courses at these agencies were offered in response to requests from these agencies for training to advance employees to management positions, and for highly technical courses in specialized fields, e.g., Cartography, Geodesy, and

Oceanography. Admission to these courses is normally restricted to federal employees.

American University operated at one federal agency and enrolled slightly more than 1% of the total enrollments at federal agencies. Undergraduate courses in Mathematics and Statistics accounted for 100% of the enrollments.

Central Michigan operated at one agency and enrolled slightly less than 1% of the total enrollments at federal agencies. It offered a graduate program in management and supervision for employees at the National Institutes of Health.

TABLE 5

Federal Agencies

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Defense Mapping Agency Bethesda, Md.	George Washington University Washington, D.C.	Selected Undergraduate Courses in: - Cartography - Geodesy	90	Partial
Department of Health & Human Services Parklawn Bldg. Rockville, Md.	University of the District of Columbia Washington, D.C.	Upward Mobility College Undergraduate Degree Programs in: - Biological Sciences - Business - Social Work	70	Entire
Federal Center Bldg. #2 Prince George's Plaza Hyattsville, Md.	University of the District of Columbia Washington, D.C.	Upward Mobility College Undergraduate Degree Programs in: - Biological Sciences - Business - Social Work	57	Entire
National Aeronautics & Space Adm. (NASA) Goddard Space Flight Center Greenbelt, Md.	George Washington University Washington, D.C.	Master of Engineering Administration	14	Entire
National Institutes of Health Bethesda, Md.	University of the District of Columbia Washington, D.C.	Upward Mobility College Undergraduate Degree Programs in: - Accounting - Biological Sciences - Business - Computer Sciences - English - History - Social Work	462	Entire

TABLE 5

Federal Agencies (cont.)

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
National Institutes of Health Bethesda, Md.	Central Michigan University Mt. Pleasant, Michigan	Master of Science in Management & Supervision	8	Entire
National Oceanic & Atmospheric Adm. (NOAA) Rockville, Md.	George Washington University Washington, D.C.	Selected Undergraduate Courses in: - Cartography - Geodesy	10	Partial
U.S. Dept. of Commerce, Bureau of the Census Marlowe Heights, Md.	American University Washington, D.C.	Selected Undergraduate Courses in: - Mathematics - Statistics	15	Partial
	George Washington University Washington, D.C.	Master of Science in Special Studies: - Social & Economic Statistics	75	Entire

County and Private Schools

Table 6 provides information on institutions that operated in county and private schools. Three institutions from the District of Columbia, two from Michigan and one each from Pennsylvania and Kentucky offered courses and programs to students at twelve schools located in Baltimore, Charles, Montgomery, and Prince George's Counties.

George Washington University operated at 6 locations and enrolled 68% of the total credit enrollments at county and private schools. It offered Master's degree programs in Education and Engineering. Master's and Graduate Certificate degree programs in Education have been offered in Charles, Montgomery, and Prince George's Counties for more than ten years at the request of county superintendents and teachers in administration, and special education. A Master's degree in Engineering Administration, offered in Baltimore and Montgomery Counties is designed to provide engineers with training in managerial skills and organizational behavior.

American University operated at one location and enrolled 16% of the total credit enrollments at these locations, offering graduate course offerings in business management, and public relations.

The Southern Baptist Theological Seminary operated at one location, offering graduate theological courses at St. Mary's Seminary and University. It enrolled 7% of the total enrollments and 8% of the graduate enrollments.

Siena Heights College operated at one location and enrolled 4% of the total enrollments and 63% of the undergraduate enrollments, offering arts and science courses to students enrolled in RETS Electronics School.

Trinity College operated at one location in Montgomery County enrolling 2% of the total enrollments at county and private schools. It offered a Master's degree in Special Education. This program, in operation for several years, was offered cooperatively with the Montgomery County Public Schools to meet the specific staff development needs in teaching children with emotional learning problems. The program essentially was open only to county public school employees.

Andrews University operated at one location and enrolled 2% of the total enrollments at county schools, offering a graduate degree program for students at Columbia Union College.

TABLE 6

County and Private Schools

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Charles County Comm. College	George Washington University Washington, D.C.	Master of Arts in Higher Ed.	30	Partial
Columbia Union College Takoma Park, Md.	Andrews University Berrien Springs, Michigan	Master of Arts in Teaching: - Elementary Education	11	Entire
Dulaney High School Timonium, Md.	George Washington University Washington, D.C.	Master of Engineering Adm.	40	Entire
Georgetown Preparatory School Rockville, Md.	American University Washington, D.C.	Master of Science & Graduate Certification in - Public Relations	45	Entire
		Graduate Certification in - Business Management.	45	
Largo Senior High School Upper Marlboro, Md.	George Washington University Washington, D.C.	Master of Arts in Education: - Special Education (Early Childhood)	45	Entire
Lynbrook Elementary School Bethesda, Md.	Trinity College Washington, D.C.	Master of Arts in Teaching: - Special Education	12	Entire
Park Heights Multi-Purpose Center Baltimore, Md.	Temple University Philadelphia, Pa.	Selected Graduate Courses in Urban Education	21	Partial
Richmond Montgomery High Rockville, Md.	George Washington University Washington, D.C.	Master of Engineering Administration	44	Entire

TABLE 6

County and Private Schools (cont.)

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
RETS Electronics School Baltimore, Md.	Siena Heights College Adrian, Michigan	Selected Undergraduate Arts & Science Courses	25	Partial
St. Mary's Seminary & University Baltimore, Md.	The Southern Baptist Theological Seminary Louisville, Kentucky	Selected Graduate Theology Courses	40	Partial
Takoma Park High School Silver Spring, Md.	George Washington University Washington, D.C.	Selected Undergraduate Arts & Science Courses	45	Partial
Thomas Stone Sr. High School Waldorf, Md.	George Washington University Washington, D.C.	Master of Arts in Education:		Entire
		- Elementary Education	45	
		- Secondary Education	45	
		- Supervision & Human Relations	45	
		Educational Specialist in Education:		Entire
		- Administration	45	

Military Bases

The need for educational programs on military bases is determined by the Military Base Commanders and Base Educational Officers. The primary populations served are active duty military personnel and civilians employed at the installations. Since the institutions elect to open enrollments to non-active duty military personnel, military dependents, and civilians, they are not exempt from regulations by the State Board for Higher Education. They are evaluated by the same standards as all other higher education institutions.

Table 7 provides information on institutions operating on military bases. Six institutions from the District of Columbia, California, Florida, Michigan, and Delaware enrolled students at four military bases.

Central Michigan University operated at three locations and enrolled 35% of the total military base enrollments, offering a Master's degree program in Management and Supervision.

George Washington University operated at four bases, enrolling 24% of the total enrollments, offering Master's degree programs in Administration, Engineering Administration, and Telecommunications Policy.

Florida Institute of Technology operated at two locations and enrolled 22% of the total enrollments offering Master's degree programs in Electrical Engineering, Computer Science, and Business Administration.

Embry-Riddle Aeronautical University operated at two locations and enrolled 14% of the total enrollments, offering an undergraduate degree program in Aviation and Aircraft Maintenance.

The University of Southern California operated at one location and enrolled 5% of the total enrollments, offering a Master's degree program in Systems Management.

TABLE 7

Military Bases

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Aberdeen Proving Ground, Md.	Central Michigan University Mt. Pleasant, Michigan	Master of Science in Management & Supervision	60	Entire
	Florida Institute of Tech. Melbourne, Florida	Master of Business Administration	50	Entire
		Master of Science in Engineering Mgmt.	5	Entire
		Master of Science in Systems Mgmt.	20	Entire
	George Washington University Washington, D.C.	Master of Science in Operations Research	50	Entire
Andrews Air Force Base, Md.	Central Michigan University Mt. Pleasant, Michigan	Master of Science in Management & Supervision	150	Entire
	Embry-Riddle Aeronautical University Daytona Beach, Florida	Undergraduate Degree Program in Aviation & Aircraft Maintenance	50	Entire
	George Washington University Washington, D.C.	Master of Science in Tele-Communications Policy	20	Entire
Ft. George Meade Ft. Meade, Md.	George Washington University Washington, D.C.	Master of Science in Administration: - Industrial Management - Public Administration	20	Entire
		Master of Arts in Education & Human Dev.	60	Entire
	Central Michigan University Mt. Pleasant, Michigan	Master of Science in Management & Supervision	47	Entire
Patuxent River Naval Air Station Patuxent, Md.	Embry-Riddle Aeronautical University Daytona Beach, Florida	Undergraduate Degree Programs in: - Aviation & Aircraft Maintenance	55	Entire
	Florida Institute of Tech. Melbourne, Florida	Master of Science in Electrical Eng.	2	Entire
		Master of Business Administration	35	Entire
		Master of Science in Computer Science	50	Entire

TABLE 7

Military Bases (Cont.)

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Patuxent River Naval Air Station Patuxent, Md.	George Washington University Washington, D.C.	Master of Engineering Administration	24	Entire
	University of Southern Calif. Los Angeles, California	Master of Science in Systems Mgmt.	40	Entire

Private Industry

Table 8 provides information on institutions on private industry sites. Two institutions from the District of Columbia, one institution from California and one from Ohio offered courses to students at nine locations in Anne Arundel, Baltimore, Montgomery, and Prince George's Counties.

George Washington University operated at six locations and enrolled 72% of the total credit enrollments at private industry locations, offering Master's degree programs in Engineering. These programs were offered exclusively for employees of the organizations.

Antioch University operated at one location and enrolled 15% of the total enrollments, offering a Bachelor of Arts in Labor Studies at the George Meany Center for Labor Studies.

American University operated at two locations and enrolled 9% of the total credit enrollments. American University offered graduate programs in Business and in Toxicology. Admission to courses is restricted to employees of the organizations.

The University of Southern California operated at one location and enrolled 4% of the total credit enrollments at private industry locations, offering a graduate program in systems management.

TABLE 8

Private Industry

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
AAI Corp. Cockeysville, Md.	George Washington University Washington, D.C.	Master of Engineering Admin.	50	Entire
Aeronautical Radio, Inc. Annapolis, Md.	George Washington University Washington, D.C.	Master of Engineering Admin.	94	Entire
Bechtel Power Corp. Gaithersburg, Md.	George Washington University Washington, D.C.	Selected Graduate Courses in Engineering	30	Partial
Computer Sciences Corp. Silver Spring, Md.	University of Southern Calif. Los Angeles, California	Master of Science in Systems Management	25	Entire
George Meany Center for Labor Studies Silver Spring, Md.	Antioch University Yellow Springs, Ohio	Bachelor of Arts: Labor Studies	100	Entire
International Business Machines Gaithersburg, Md.	George Washington University Washington, D.C.	Master of Science in Electrical Engineering & Computer Science	180	Entire
Litton Bionetics Kensington, Md.	American University Washington, D.C.	Master of Science in Interdisciplinary Studies - Toxicology	30	Entire
Marriott Corp. Bethesda, Md.	American University Washington, D.C.	Graduate Certificate in Business Mgmt.	30	Entire
Vitro Labs Silver Spring, Md.	George Washington University Washington, D.C.	Master of Engineering Administration	22	Entire

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TABLE 8

Private Industry (cont.)

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Westinghouse Defense & Electronics Center Baltimore, Md.	George Washington University Washington, D.C.	Master of Science in Engineering:		
		- Communications & Computer Science	45	Entire
		- Electrical Engineering	45	Entire

Naval Installations

For the purposes of this report, naval installations are treated separately from other military installations. The educational programs at naval sites serve mainly federal civilian employees rather than primarily active duty naval personnel.

Table 9 provides information on institutions operating at naval installations. Three institutions enrolled students at three naval installations located in Charles and Montgomery Counties.

George Washington University operated at three sites and enrolled 71% of the total enrollments at naval installations, offering Master's degree programs in Engineering, Administration, and Education. The Master of Science in Administration, with three areas of concentration, offered at the Naval Academy, phased out. Graduate programs in Education Administration have been offered at the Naval Dental Center for several years at the request of the installation. This program is essentially closed to the general public.

Southern Illinois University at Carbondale operated at one location and enrolled 19% of the total naval installations enrollments. The Bachelor of Science degree in Technical Careers with a health care services emphasis is offered at the Naval Medical Center for qualifying military personnel who wish to acquire competencies useful to the service as well as to prepare themselves for graduate education opportunities.

Catholic University operated at one site and enrolled 10% of the total enrollments at naval installations offering selected graduate courses in Engineering exclusively for their personnel.

TABLE 9

Naval Installations

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Naval Dental Center Bethesda, Md.	George Washington University Washington, D.C.	Master of Arts in Higher Ed.	55	Entire
	Southern Illinois University at Carbondale Carbondale, Illinois	Bachelor of Science in Technical Careers: - Health Care Services	40	Entire
Naval Ordnance Station Indianhead, Md.	George Washington University Washington, D.C.	Master in Engineering Administration	60	Entire
Naval Ships Research & Development Center Bethesda, Md.	George Washington University Washington, D.C.	Master of Science in Ocean Engineering	15	Entire
		Master of Science in Structural Eng.	15	Entire
	Catholic University of America Washington, D.C.	Master of Science in Engineering	20	Partial

Churches

As indicated in Table 10, two institutions enrolled students at two churches located in Anne Arundel and Montgomery Counties.

Drew University enrolled 43% of the total enrollments, offering selected graduate courses leading to the Doctorate in Ministry.

Trinity College enrolled 57% of the total enrollments, offering selected graduate courses in Counseling Psychology.

Other

As indicated in Table 11, American University offered selected undergraduate courses, in Nursing enrolling 47 students at a hospital in Montgomery County.

George Washington University offered one course in Psychology, enrolling 15 students at the Montgomery County Division of Employment.

TABLE 10

Churches

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Marriottsville Spiritual Center Crownsville, Md.	Drew University Madison, New Jersey	Selected Graduate Courses in Ministry	15	Partial
Potomac Presbyterian Church Potomac, Md.	Trinity College Washington, D.C.	Selected Graduate Courses in Counseling	20	Partial

TABLE 11

Other

Location	Parent Institution	Courses or Programs	Projected Enrollment	Portion of Degree Programs Available
Montgomery General Hospital Olney, Md.	American University Washington, D.C.	Selected Undergraduate Courses in Nursing	47	Partial
Montgomery County Div. of Employment Rockville, Md.	George Washington University Washington, D.C.	Selected Graduate Course in Psychology	15	None

State Board for Higher Education

CODE OF MARYLAND REGULATIONS
13.50.02

Requirements for Authorization of Out-of-State Postsecondary Educational Institutions to Offer Courses, Academic Programs and Award Certificates and Degrees in the State of Maryland

16 Francis Street
Annapolis, Maryland 21401

Title 13
EDUCATION

Subtitle 50 BOARD FOR HIGHER EDUCATION

Chapter 02 Authorization to Offer Courses and Postsecondary Education

Authority: Education Article, §§12-201—12-207, Annotated Code of Maryland

.01 Authority to Issue a Certificate of Approval to Operate in the State of Maryland.

A. Title 12 of the Education Article, Annotated Code of Maryland, was enacted by the 1978 Maryland General Assembly. Sections 12-201—12-207 apply to an institution of higher education operating, doing business, or functioning within the geographical boundaries of Maryland.

B. Out-of-State institutions of higher education may not operate in Maryland without a Certificate of Approval from the Commissioner of Higher Education.

C. Authorization to offer courses and programs of postsecondary education in Maryland will be granted only to institutions having complied with the provisions of Title 12, §§12-201—12-207, Annotated Code of Maryland, and the following regulations governing the operation of out-of-State institutions.

.02 Definition of Terms.

A. An institution of postsecondary education is as defined in the Education Article, §12-201, Annotated Code of Maryland.

B. A 4-year college or university is defined as a public or private institution of higher education which awards a baccalaureate level degree, and which may also offer the following degrees in accordance with its authorized role and mission: masters, doctorate, first professional, and advanced certificates.

C. A 2-year college is defined as a public or private postsecondary educational institution which awards degrees in both transfer and occupational curricula at the associate level. In addition, certificates in occupational curricula, courses in continuing education, and other community services are offered.

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D. A transfer program is designed to provide an organized curriculum equivalent to the first 2 years of a baccalaureate program.

E. An occupational program is designed to provide an organized curriculum primarily for immediate job entry, or to upgrade the skills of those already employed.

F. An academic program is a specified combination of postsecondary education courses which fulfill the requirements of an institution for awarding a degree or certificate.

G. A credit course is a classroom or nonclassroom experience, which is recognized as partially fulfilling institutional requirements for the award of a degree or certificate.

H. A noncredit course is a classroom or nonclassroom experience, which is not recognized as partially fulfilling requirements for the award of a degree or certificate, but which may be a prerequisite to participate in degree credit courses.

I. One semester hour of credit is awarded for a minimum of 15 hours of class time or equivalent guided learning activity, exclusive of registration, study days, holidays, and final examinations.

J. One semester hour of credit is awarded for a minimum of 30 hours of supervised laboratory or studio time, exclusive of registration, study days, holidays, and final examinations.

K. The Continuing Education Unit is a nationally recognized method for measuring and recording participation in continuing education programs that do not carry credit toward a degree, but do meet established criteria for the evaluation of student learning.

.03 Exemptions.

A. These regulations may not apply to a postsecondary educational institution offering courses or programs on a military installation exclusively recruiting and enrolling active duty military personnel. In electing to exercise this option, the institution is precluded from enrolling non-active duty military personnel, military dependents or civilians employed at this installation and waives its right to claim veterans benefits for enrollees.

B. To receive an exemption, the Chief Executive Officer of the educational institution and the Base Commander of the military installation must submit to the Commissioner of Higher Education on the forms provided, at least 30 days in advance of the proposed initiation date, a written petition for State exemption.

.04 Procedures for Approval.

A. Approval to Operate.

(1) To receive initial approval to operate, the Chief Executive Officer shall submit to the Commissioner of Higher Education on the forms provided a written application for authorization to offer a post-secondary educational course or courses and program or programs in a specific location in Maryland. The completed application and all supportive documentation shall be provided at least 5 months before the institution proposes to commence operation.

(2) The application shall include:

(a) Specific geographical location of proposed operation;

(b) Proposed date of operation;

(c) Identification of institution;

(d) Identification of authorized representatives;

(e) Board of Trustees resolution of financial solvency;

(f) Certificate of Incorporation as foreign corporation;

(g) Regional accreditation status;

(h) Copies of awards;

(i) Programmatic data;

(j) Qualification of instructors and staff;

(k) Library resources;

(l) Certificate of Compliance with fire and safety codes;

(m) Copies of advertisements.

(3) An institution may not promote advanced publicity through advertisements, announcements, or other similar media on proposed courses to be offered in Maryland before receipt of official approval from the Commissioner of Higher Education.

(4) The Commissioner of Higher Education will notify the Chief Executive Officer in writing of official action. An institution may not operate, do business, or function in absence of written authorization from the Commissioner.

B. Approval to Continue to Operate at a Previously Approved Location.

(1) To receive approval to continue to operate at a previously approved location, whether to offer previously approved courses or to

offer new courses, the Chief Executive Officer shall submit to the Commissioner of Higher Education on the forms provided a written application for authorization to continue to operate. The completed application and all supportive documentation shall be provided at least 5 months before the institution commences operation.

(2) The application shall include:

(a) Specific geographic location of current operation;

(b) Proposed date of continued operation;

(c) Identification of institution;

(d) Identification of authorized representatives;

(e) Programmatic data;

(f) Qualifications of instructors and staff;

(g) Library resources;

(h) Certificate of Compliance with fire and safety codes;

(i) Copies of advertisements.

(3) An institution may not promote advanced publicity through advertisements, announcements, or other similar media on proposed courses to be offered in Maryland in absence of official approval from the Commissioner of Higher Education.

(4) The Commissioner of Higher Education will notify the Chief Executive Officer in writing of official action. An institution may not operate, do business, or function in absence of written authorization from the Commissioner.

.05 Evaluative Items.

A. Accreditation.

(1) An institution shall maintain continuous full accreditation by a regional accrediting association recognized by the United States Office of Education and the Council on Postsecondary Accreditation. Candidacy status and official probationary status may not be considered as a valid substitution for full regional accreditation.

(2) Proposed specialized fields of study, maintaining professional accreditation by an association recognized by the United States Office of Education and the States Office of Education and the Council on Postsecondary Accreditation shall meet the same standards applicable to the resident campus program.

(3) Institutions shall present written evidence of compliance with regional and professional accrediting association's policies related to off-campus educational activities.

B. Need Criterion.

(1) Before the evaluation by the State Board for Higher Education of the readiness of any out-of-State institution to operate in the State, the institution shall present evidence demonstrating the educational need to establish operations and award degrees in the State.

(2) At a minimum, this need shall be substantiated on the basis that the proposed educational activities to be offered are:

(a) Not unreasonably duplicative of existing or planned educational activities in a specific geographical location in the State;

(b) Justified by student interest and present and future employment opportunities.

C. Academic Policies. Institutional academic policies for admission, graduation and the awarding of academic credit shall be consistent with policies maintained by the parent institution for resident students and shall be consistent with the State's minimum requirements for colleges operating in Maryland.

D. Administrative Staff.

(1) The institution shall provide for an on-site administrative staff responsible for the overall administrative operation of educational activities, to include counseling, advising, testing, orientation, financial aid services, and maintenance of academic records.

(2) In addition to being responsible for the administration of the policies and procedures established by the parent institution, the designated administrators are responsible for meeting the expectations set forth in these regulations.

(3) The duties, responsibilities, and size of the staff shall be adequate to the purpose and size of educational activities offered.

E. Faculty.

(1) The faculty employed by the institution shall be competent in their formal education and professional experience to enable them through effective instruction to achieve the educational objectives of the institution.

(2) In their scholarly preparation, faculty members shall have completed formal studies at least through the master's degree from a

regionally accredited institution and be assigned to teach in the fields of their degrees.

(3) At least one-third of the classes offered shall be taught by full-time faculty of the parent institution.

F. Library Resources.

(1) Institutions offering programs or courses, or both, in Maryland, shall provide adequate and appropriate library resources within State boundaries and within reasonable distance of the instructional site. Usage statistics shall be kept to determine to what extent these resources are available and accessible.

(2) Executed contracts providing for library resources, including borrowing privileges, will be acceptable if adequate accessibility is insured and if approved by the Commissioner of Higher Education.

Administrative History

Effective date: July 27, 1979 (6:15 Md. R. 1285)

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